

MACAC E-Board Meeting June 4, 2009

Meeting convened at 9:10 am

- A. Introduction of Executive Board Members
- B. Executive Board Member contact information sheet passed around
 - 1. Changes noted
- C. Minutes reviewed
 - 1. Motion to approve
 - 2. Seconded
 - 3. Approved
- D. Treasurers Report
 - 1. Income and Expense Report distributed
 - 2. CD has \$5,000.00 in it
 - 3. New members of E-Board seeking reimbursement should get form from website
 - 4. Conference Budget Report distributed
 - 5. Concerns about date conflicting with May 1 were expressed
 - 6. Concerns were also expressed about Hotel and Conference Center distinction
 - 7. Would like to push dates out further
 - 8. Discussion about future dates took place
 - 9. Monday, Tuesday, and Wednesday are options
 - 10. Attendance was strong
 - 11. Vendors were up
 - 12. Waiting on DPS payment
- E. Auction
 - 1. \$1181.00 made, plus an additional \$60.00
 - 2. Wanted to make sure thank you notes went out for scholarship
 - 3. Discussion regarding scholarships
 - 4. There will only be one scholarship of \$500.00 awarded annually and it will be called the Maggie Miller Scholarship
- F. Camp College
 - 1. Program went well
- G. Human Relations
 - 1. Urban Counselor Conference went well
 - 2. No date set for next year
- H. College Fair
 - 1. Great success
 - 2. Received lots of free publicity from Detroit News and Free Press
 - 3. Bussing was biggest challenge (bus drivers)
 - 4. Fair scheduled for April 15 @ Burton Manor
 - 5. Considering name change for fair
 - 6. Brought in \$4,000.00
 - 7. Discussion of other venue options took place
- I. Delegate
 - 1. National Conference is September 21-26

2. Executive Board meeting 9/23 time and location TBD
3. Thursday 9/24 S&R meeting 4:45-6:15pm location TBD

J. Development

1. Pleased with donations to annual fund
2. Would like budgets from Co-Chairs
3. Annual fund @ \$1377.00
4. Need Reports from Co-Chairs on donors
5. Question about how we want to specify where monies donated will be directed
6. Question about bookmark used @ Promoting the Publics; brochure will be used now
7. Discussion on the Imagine Fund

K. Membership

1. Membership Report distributed
2. Most of the renewals have come in
3. Want to keep certificate
4. Should we have a free or reduced membership for retirees?
5. Suggested that retirees that join NACAC receive a free MACAC membership
6. Should promote membership options during fall with grad programs across state
7. Online membership search may not work

L. Newsletter

1. Earned \$35.00 with 0 expenses
2. Moving to permanent design
3. Would like development to place an ad
4. Looking for submissions
5. Recommend doing an Imagine Fund piece in the Fall
6. Want contributions by 1st of July
7. Recommend an article on Carl Peterson running for President

M. Governance

1. Legislative Conference: Pathway to College Act introduced by IL Senator Dick Durbin was reintroduced

N. Professional Development

1. Committee to submit proposal for Pre-College Workshop @ University of Michigan in November

O. Admissions Practice

1. Have extra posters
2. Will need money for new posters
3. Recommend that we add a "Did you know" link to the SPG on the website

P. MCAN

1. Michigan College Access Network: to provide one stop shopping place for info on the college going process
2. Doing an RFP for website
3. We can contribute material and counselor training

New Business

1. Call for volunteers name list distributed
2. Please call them right away
3. Calendar for 2009-10 not complete as of yet
4. Suggesting board meetings 9/18, 10/16, 11/20, 1/8
5. Service letters
6. Would like Zay to change Public Relations to Development
7. Handbooks should be retrieved from Zay
8. Please provide list of meeting dates to Deanna
9. Minutes of meetings need to be submitted to Deanna
10. Contribute to the Development Fund please
11. Suggested that E-Board members bring contributions to 1st meeting
12. Budgets
 - a. Received
 - i. Annual Conference
 - ii. Camp College
 - iii. Government Relations/Governance
 - iv. Executive Assistant
 - v. Development
 - b. Needed
 - i. Admissions Practice
 - ii. Membership
 - iii. College Day/Night
 - iv. Human Relations
 - v. National College Fair
 - vi. Scholarship
 - c. Needed by June 12
13. Finance Committee to be made up of Presidents Council, Treasurer, Treasurer Elect, and a member of the development committee
14. Expense forms please keep receipts and send in forms
15. Registrations should go to Zay
16. In certain instances list of registrants can be sent to Zay
17. Goals should be shared with group
18. Lands End sale though tonight to get MACAC shirt
19. College counseling course is offered at Oakland CC worth 4 graduate credits
20. Website needs to be updated

Meeting adjourned @ 11:33am